

Kerry J. Donley Mayor

William C. Cleveland Vice Mayor

Members of Council Claire M. Eberwein William D. Euille Redella S. Pepper David G. Speck Joyce Woodson City of Alexandria, Virginia

301 King Street, Suite 2300 Alexandria, Virginia 22314

May 20, 2002

ALL-AMERICA CITY 1985 1964

Beverly I. Jett, CMC City Clerk and Clerk of Council beverly.jett@ci.alexandria.va.us

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The Honorable Mayor and Members of City Council

Dear Honorable Mayor and Members of City Council:

The Minutes for the Saturday, May 18, 2002 Public Hearing Meeting are being processed.

All other duties and responsibilities of this office are being discharged as promptly as possible. Please know that we are ready to assist you in any way possible.

Sincerely,

Beverly I. Jett, CMC

City Clerk and Clerk of Council